

## Labdoo Laptop Request Form

### Requester Information:

=====

Your Name: Moses Ndung'u

Your Email Address:childrengarden2001@yahoo.co.uk

Your Organization :Children's Garden Home & School

Organization Website:www.childrengardenhome.org

You Labdoo account user name: (this is needed so that Labdoo can assign laptops to your project--registration can be done here: <https://www.labdoo.org/user/register>)Children's Garden Home & School

Project title: (a short title for your project) Less Fortunatate Children Project

### Project Site:

=====

1. Project Summary: (Please provide a brief statement about the purpose that the laptops will serve in your project site.) We need the laptops to enhance and ease the teaching of Computer Studies as we help the children to totally integrate themselves with the digital era. The laptops will help them carry out practical sessions to equip them adequately as for now we only teach them on theory basis
2. Project Location: Nairobi- Kenya, along Old Naivasha Road Kawangware near Riruta Anglican church
3. Preferred language(s):English
4. On Site Contact Information (please provide at least one way to contact):
  - 4.1. Name:Moses Ndung'u
  - 4.2. Phone:+254 721308 678
  - 4.3. Email:childrengardenhome2001@yahoo.co.uk
  - 4.4. Physical address (street, city, zip code, country...):Old Naivasha road, Kawangware- Nairobi Kenya
  - 4.5. GPS coordinates (if you know them or if you can find them out):
5. Number of Laptops Needed:50
6. Number of students:170 (high school section only)
7. Number of teachers:8 (high school section)
8. Electricity in the room: 220-240 volts , socket type G (Voltage and plug/socket type, e.g. type A, B, C, D, etc. see following link for explanation of types: [http://en.wikipedia.org/wiki/AC\\_power\\_plugs\\_and\\_sockets](http://en.wikipedia.org/wiki/AC_power_plugs_and_sockets))
9. Does the room have access to the Internet? [yes / no] Yes
  - 9.1. Is the access via wireless or cable? Wireless
10. Conditions about the room where the laptops will be installed:
  - 10.1. Is the room secure? [yes / no + brief explanation] Yes. The room lies within the administration block which is secured.
  - 10.2. Can the room be locked in a way that the supervisors (e.g. teachers) can control access? [yes / no + brief explanation] Yes. It is lockable such that only the permitted staff can have access and monitor it.
  - 10.3. Is the room weather-proof? (e.g. does the room protect the laptops from rain, sand, etc?) [yes / no + brief explanation] Yes. It is free of any effect of weather element to ensure that nothing can affect the efficiency of whatever is stored in.

\*\*\*The solicitation of a Labdoo laptop request implies that, upon receiving the laptops, the recipient agrees with the "Labdoo Laptop Recipient Agreement".

Labdoo Laptop Recipient Agreement:

=====

Dear Laptop receiver:

We are very pleased to have the opportunity to contribute to your project by providing technology to help bridge the digital divide.

With every right comes responsibilities. Technology, when adequately used, can provide very powerful means to aid those that are most in need. But if used improperly, it can also damage our environment. By receiving the above items, you are automatically accepting to abide by the following Labdoo global responsibilities:

(1) The items received will be used only for the purpose described by your organization at the time you solicited this donation.

If you intend to use it for a different purpose, you will contact first the Labdoo team at [contact@labdoo.org](mailto:contact@labdoo.org).

(2) In the case that an incidence occurs to any of the received items, you will contact the Labdoo team at [contact@labdoo.org](mailto:contact@labdoo.org), including in your email the tagging number of the item(s) related to the incidence and a brief explanation. The following incidences must always be reported:

(2.1) At the end of life of any of the received items, so that the item can be properly recycled.

(2.2) When an item breaks, malfunctions or any change in its status.

(3) Every six months, please send an email to [contact@labdoo.org](mailto:contact@labdoo.org) with the list of laptops that you have and their status (working or not working).

We thank you for your commitment to make our world a better place and we wish you best of luck in your humanitarian mission.

The Labdoo Team.