

## Labdoo Laptop Request Form

Rev. 001

### Requester Information:

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Your Name: Clotaire Ntienou  
Your Email Address: project@webdevfoundation.org  
Your Organization : WebDev Foundation  
Organization Website: www.webdevfoundation.org  
You Labdoo account user name: webdevfoundation  
Project title: Community Center of Technology

### Project Site:

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1. Project Summary: Promote access to information technology and communication and computer usage in rural and urban area by Equipping deprived and underprivileged children in terms of information technology and communication and strengthen the capacity of youth students and women in rural areas on the use of computer.
2. Project Location: Bafoussam and Bangoua
3. Preferred language(s): French or English
4. On Site Contact Information (please provide at least one way to contact):
  - 4.1. Name: clotaire ntienou
  - 4.2. Phone: +237 77795929
  - 4.3. Email: clotaire.ntienou@webdevfoundation.org
  - 4.4. Physical address (street, city, zip code, country...): 1<sup>st</sup> street Djeumoum, Bafoussam - Cameroon.
  - 4.5. GPS coordinates (if you know them or if you can find them out):
5. Claimed IT equipment
  - Number of Laptops needed: 10
  - Number of eBook Reader needed: 5
  - Others needed (Tablet-PCs etc): Tablet: 3, PCs: 10, Printer: 2, Scanner: 2, Photo Camera: 2, Video Camera: 2
6. Number of students: We have trained about 1037 since 2011. On the field now for our Madiba Project, we have about 80 kids following IT classes in 3 villages. For upcoming activities starting sept. 2014 until August 2015, we will have a target of 450.
7. Number of teachers: Permanent: 5, part time: 10
8. Electricity in the room: F, E, C, K, we can have adaptor for: I, N, M, D and G.
9. Does the room have access to the Internet? [Yes]
  - 9.1. wireless and cable
10. Conditions about the room where the laptops will be installed:
  - 10.1. Is the room secure? [yes. The windows and door are secure with a specific door that is made and adapt. I will be nearly impossible to open it. And around in the town/village, we have security services of police]
  - 10.2. Can the room be locked in a way that the supervisors (e.g. teachers) can control access? [yes. The room are always private and have limited access so that just people that have grant to access it at certain time of the day will receive the key from the assistant in charge]
  - 10.3. Is the room weather-proof? (e.g. does the room protect the laptops from rain, sand, etc?) [yes. The room is covered totally by a good roof and windows are often close to prevent sand. Even it happen with sand, we conduct monthly maintenance day to clean computers and make sure that the function and available for use]

\*\*\*The solicitation of a Labdoo laptop request implies that, upon receiving the laptops, the recipient agrees with the "Labdoo Laptop Recipient Agreement".

Labdoo Laptop Recipient Agreement:  
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Dear Laptop receiver:

We are very pleased to have the opportunity to contribute to your project by providing technology to help bridge the digital divide. With every right comes responsibilities. Technology, when adequately used, can provide very powerful means to aid those that are most in need. But if used improperly, it can also damage our environment. By receiving the above items, you are automatically accepting to abide by the following Labdoo global responsibilities:

(1) The items received will be used only for the purpose described by your organization at the time you solicited this donation. If you intend to use it for a different purpose, you will contact first the Labdoo team at [contact@labdoo.org](mailto:contact@labdoo.org).

(2) In the case that an incidence occurs to any of the received items, you will contact the Labdoo team at [contact@labdoo.org](mailto:contact@labdoo.org), including in your email the tagging number of the item(s) related to the incidence and a brief explanation. The following incidences must always be reported:

(2.1) At the end of life of any of the received items, so that the item can be properly recycled.

(2.2) When an item breaks, malfunctions or any change in its status.

(3) Every six months, please send an email to [contact@labdoo.org](mailto:contact@labdoo.org) with the list of laptops that you have and their status (working or not working).

(4) Labdoo laptops are offered for free to you for education purposes. In return, you agree to not use the laptops for commercial reasons and you agree not to charge any fee for the usage of the laptops.

(5) By returning this form filled in, the solicitor confirms owning all rights on sent materials (current or in the future) submitted to [Labdoo.org](http://Labdoo.org) and allowing such content to be publicly available from [Labdoo.org](http://Labdoo.org). In addition, the solicitor confirms having approval for taking pictures of the children and/or any person benefiting from Labdoo laptops, tablets or any Labdoo donations, from their parents and/or legal guardians. [Labdoo.org](http://Labdoo.org) explicitly points to the fact that sent materials and pictures/photos may be used online and/or offline, and hence that they can be accessed by third parties, and that such pictures are used to help preserve the transparency and accountability of the projects.

We thank you for your commitment to make our world a better place and we wish you best of luck in your humanitarian mission.

The Labdoo Team.