

Labdoo Laptop Request Form

Requester Information:

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Your Name: Esther Wanjiru Kamau
Your Email Address: shirozlibrary@yahoo.com,shirozlibrary@gmail.com
Your Organization :Shiroz Library & Resource Centre
Organization Website: shirozbooklibrary.kbo.co.ke/

You Labdoo account user name: (this is needed so that Labdoo can assign laptops to your project--registration can be done here: <https://www.labdoo.org/user/register>)

Project title: (a short title for your project)

Shirozlibrary

Project Site:

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1. Project Summary: (Please provide a brief statement about the purpose that the laptops will serve in your project site.)
The laptops will be used to access electronic resources and E-books, this is because the cost of space and books is so high and unaffordably so and with laptops electronic resources can be installed there in and hence several people can access the same item at the same time, they will be used to also teach the kids and junior teens how to use the computers and give basic computer training to the kids in the surrounding.
2. Project Location:Uthiru Nairobi Area
3. Preferred language(s):English
4. On Site Contact Information (please provide at least one way to contact):
 - 4.1. Name:Esther Wanjiru
 - 4.2. Phone:254722443285
 - 4.3. Email:shirozlibrary@yahoo.com
 - 4.4. Physical address (street, city, zip code, country...):
 - 4.5. GPS coordinates (if you know them or if you can find them out):
5. Number of Laptops Needed:10
6. Number of students:200 library members
7. Number of teachers: 3 librarians
8. Electricity in the room: (Voltage and plug/socket type, e.g. type A, B, C, D, etc. see following link for explanation of types: http://en.wikipedia.org/wiki/AC_power_plugs_and_sockets)
9. Does the room have access to the Internet? [yes / no] Yes , a modem connectivity
 - 9.1. Is the access via wireless or cable?
Cable hoping to make it wireless in the near future
10. Conditions about the room where the laptops will be installed:
 - 10.1. Is the room secure? [yes / no + brief explanation] Yes there is 24 hrs security available
 - 10.2. Can the room be locked in a way that the supervisors (e.g. teachers) can control access? [yes / no + brief explanation]Yes, there is a one entry one exit with a security check by one of the staff
 - 10.3. Is the room weather-proof? (e.g. does the room protect the laptops from rain, sand, etc?) [yes / no + brief explanation]
Yes there is no water leakage in the room and dust is under control

***The solicitation of a Labdoo laptop request implies that, upon receiving the laptops, the recipient agrees with the "Labdoo Laptop Recipient Agreement".

Labdoo Laptop Recipient Agreement:

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Dear Laptop receiver:

We are very pleased to have the opportunity to contribute to your project by providing technology to help bridge the digital divide.

With every right comes responsibilities. Technology, when adequately used, can provide very powerful means to aid those that are

most in need. But if used improperly, it can also damage our environment. By receiving the above items, you are automatically a

cepting to abide by the following Labdoo global responsibilities:

(1) The items received will be used only for the purpose described by your organization at the time you solicited this donation.

If you intend to use it for a different purpose, you will contact first the Labdoo team at contact@labdoo.org.

(2) In the case that an incidence occurs to any of the received items, you will contact the Labdoo team at contact@labdoo.org,

including in your email the tagging number of the item(s) related to the incidence and a brief explanation. The following incidences must always be reported:

(2.1) At the end of life of any of the received items, so that the item can be properly recycled.

(2.2) When an item breaks, malfunctions or any change in its status.

(3) Every six months, please send an email to contact@labdoo.org with the list of laptops that you have and their status (working or not working).

We thank you for your commitment to make our world a better place and we wish you best of luck in your humanitarian mission.

The Labdoo Team.