

Labdoo Laptop Request Form

Requester Information:

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Your Name: MADDALENA ALBERTI

Your Email Address: maddalena.alberti@lda-zavidovici.org

Your Organization: Ambasada Lokalne Demokratije Zavidovici

Organization Website: www.lda-zavidovici.org

You Labdoo account user name: (this is needed so that Labdoo can assign laptops to your project--registration can be done here:

[https://www.labdoo.org/user/register\)ambasada](https://www.labdoo.org/user/register)ambasada)

Project title: (a short title for your project): Tag the education!

Project Site:

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1. Project Summary: (Please provide a brief statement about the purpose that the laptops will serve in your project site.)

The project has the main objective to increase the computer skills of the youngsters of Zavidovici, a little city in Bosnia Herzegovina which is not so far from the capital city, but which suffers from a huge gap between the capacities and the possibilities offered to the local young people and the youngsters in Sarajevo.

Our Association collaborates since many years with the local NGO "Ceker" and since this year we collaborate also with the first Centre for disable children in Zavidovici. Both these realities don't have equipments to lead courses of different type with the support of laptops.

If we would receive these laptops we would take the responsibility to support these two Associations in the organization of educational courses depending from the specific problematic related to these 2 different targets.

2. Project Location: Zavidovici

3. On-site Point of Contact Name: LDA Zavidovici

4. Contact Information (please provide at least one way to contact):

4.1. Phone: +393482777365

4.2. Email: Maddalena.ldazavidovici@gmail.com

4.3. Physical address: Omladinska, 10 72220 Zavidovici

4.4. GPS coordinates (if you know them or if you can find them out):

5. Number of Laptops Needed: 10

6. Number of students: 48 in the disable centre + 30 in Ceker

7. Number of teachers: 4

8. Electricity in the room: 220 Volt, CEE 7/4 (German "Schuko" 16 A/250 V grounded)

9. Does the room have access to the Internet? [yes / no] yes

9.1. Is the access via wireless or cable? cable

10. Conditions about the room where the laptops will be installed:

10.1. Is the room secure? [yes / no + brief explanation] yes, the room is part of the offices of the two Associations.

10.2. Can the room be locked in a way that the supervisors (e.g. teachers) can control access? [yes / no + brief explanation] Yes, the room can be locked. Furthermore the office is open to the children and youngsters only when the volunteers responsible are in the office.

10.3. Is the room weather-proof? (e.g. does the room protect the laptops from rain, sand, etc?) [yes / no + brief explanation] yes, it is.



***The solicitation of a Labdoo laptop request implies that, upon receiving the laptops, the recipient agrees with the "Labdoo Laptop Recipient Agreement".

Labdoo Laptop Recipient Agreement:

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Dear Laptop receiver:

We are very pleased to have the opportunity to contribute to your project by providing technology to help bridge the digital divide. With every right comes responsibilities. Technology, when adequately used, can provide very powerful means to aid those that are most in need. But if used improperly, it can also damage our environment. By receiving the above items, you are automatically accepting to abide by the following Labdoo global responsibilities:

- (1) The items received will be used only for the purpose described by your organization at the time you solicited this donation. If you intend to use it for a different purpose, you will contact first the Labdoo team at contact@labdoo.org.
- (2) In the case that an incidence occurs to any of the received items, you will contact the Labdoo team at contact@labdoo.org, including in your email the tagging number of the item(s) related to the incidence and a brief explanation. The following incidences must always be reported:
 - (2.1) At the end of life of any of the received items, so that the item can be properly recycled.
 - (2.2) When an item breaks, malfunctions or any change in its status.
- (3) Every six months, please send an email to contact@labdoo.org with the list of laptops that you have and their status (working or not working).

We thank you for your commitment to make our world a better place and we wish you best of luck in your humanitarian mission.

The Labdoo Team.