Labdoo Laptop Request Form

Requester Information:

Your Name: **Stanley E. Alphonce** Your Email Address: <u>stanleymagesa@yahoo.com</u> Your Organization: **Native Africa** Organization Website: <u>www.nativeafricatz.org</u> (Not yet launched- on a launch process)

You Labdoo account user name: **Stanley Alphonce** (this is needed so that Labdoo can assign laptops to your project--registration can be done here: https://www.labdoo.org/user/register)

Project Site:

1. Project Summary:

Audio-Visual Learning Materials Project, enabling the production of Audio Visual Learning Materials for Secondary schools in Tanzania in our AVLM Studio-Classroom.

2. Project Location:

Musoma Town, Mara Region, Northern Tanzania,

3. On-site Point of Contact Name: Stanley E. Alphonce- Studio Manager

4. Contact Information:

4.1. Phone: + 255 757 433 462

4.2. Email: <u>stanleymagesa@yahoo.com</u>

4.3. Physical address: P.O.Box 606 Musoma - Tanzania

4.4. GPS coordinates (if you know them or if you can find them out):

- 5. Number of Laptops needed: Five
- 6. Number of students: Forty (40)
- 7. Number of teachers: Five
- 8. Electricity in the room:

(Voltage and plug/socket type, e.g. type A, B, C, D, etc. see following link for explanation of types) – There is sufficient electricity in the room

9. Does the room have access to the Internet? -Yes it has

9.1. Is the access via wireless or cable? - Wireless

10. Conditions about the room where the laptops will be installed: It is a wide room with enough space with AC and sound proof.

10.1. Is the room secure? [yes / no + brief explanation]: Our office is secure, it is guarded day and night by special security company known as the Lake Zone Security

10.2. Can the room be locked in a way that the supervisors (e.g. teachers) can control access? [yes / no + brief explanation] -Yes absolutely.

10.3. Is the room weather-proof? (e.g. does the room protect the laptops from rain, sand, etc?) [yes / no + brief explanation] – Yes, the room is weather proof.

***The solicitation of a Labdoo laptop request implies that,

upon receiving the laptops, the recipient agrees with the "Labdoo Laptop Recipient Agreement".

Labdoo Laptop Recipient Agreement:

Dear Laptop receiver:

We are very pleased to have the opportunity to contribute to your project

by providing technology to help bridge the digital divide. With every right comes responsibilities. Technology, when adequately used, can provide very powerful means to aid those that are most in need. But if used improperly, it can also damage our environment. By receiving the above items, you are automatically accepting to abide by the following Labdoo global responsibilities:

(1) The items received will be used only for the purpose described by your organization at the time you solicited this donation. If you intend to use it for a different purpose, you will contact first the Labdoo team at contact@labdoo.org.
(2) In the case that an incidence occurs to any of the received items, you will contact the Labdoo team at contact@labdoo.org, including in your email the tagging number of the item(s) related to the incidence and a brief explanation. The following incidences must always be reported:

(2.1) At the end of life of any of the received items, so that the item can be properly recycled.

(2.2) When an item breaks, malfunctions or any change in its status.

(3) Every six months, please send an email to contact@labdoo.org with the list of laptops that you have and their status (working or not working).We thank you for your commitment to make our world a better place and we wish you best of luck in your humanitarian mission.

The Labdoo Team.