

Labdoo Laptop Request Form, Rev. 001

Requester Information:

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Your Name: Steve Graham
Your Email Address: chairperson@anistemicollege.org
Your Organization: Anistémi College and Training Centre
Organization Website: www.anistemicollege.org
You Labdoo account user name: actc
Project title: ACTC Computer Learning Laboratory

Project Site:

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1. Project Summary: Anistémi College and Training Centre was envisioned initially to bridge the gap between disadvantaged children without the ability to achieve pre-requisites sufficient for entry into other vocational training centre's or University and their inclusion in the workforce of Namibia. It is our belief that by providing high quality, hands-on training to Namibian youth from residential child care facilities (RCCFs) and foster homes we will be closing one of the apparent weaknesses in the process of properly rearing and preparing children-in-need to succeed. We expect all of our learners to have hands-on computer training, regardless of what their course of study is. As a non-profit organization/institution that caters to such youth, we are in need of outside assistance in order to properly equip the training centre.
2. Project Location: Usakos Namibia
3. Preferred language(s): English/Afrikaans
4. On Site Contact Information (please provide at least one way to contact):
 - 4.1. Name: Mr. Brandon Hammond, Director
 - 4.2. Phone: +264 81 4480477
 - 4.3. Email: director@anistemicollege.org
 - 4.4. Physical address (street, city, zip code, country...): Plot 65 Usakos Namibia
 - 4.5. GPS coordinates (if you know them or if you can find them out):
5. Claimed IT equipment
Number of Laptops needed: 30
Number of eBook Reader needed:
Others needed (Tablet-PCs etc):
6. Number of students: Currently 21, Enrolment expanding to 40 in July 2016.
7. Number of teachers: 3
8. Electricity in the room: BS 546 (Type M), 220v
9. Does the room have access to the Internet? Yes
 - 9.1. Is the access via wireless or cable? Wireless
10. Conditions about the room where the laptops will be installed:
 - 10.1. Is the room secure? Yes. It is protected with burglar bars, and an alarm system
 - 10.2. Can the room be locked in a way that the supervisors (e.g. teachers) can control access? Yes
 - 10.3. Is the room weather-proof? Yes, it is well enclosed

***The solicitation of a Labdoo laptop request implies that, upon receiving the laptops, the recipient agrees with the "Labdoo Laptop Recipient Agreement".

Labdoo Laptop Recipient Agreement:

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Dear Laptop receiver:

We are very pleased to have the opportunity to contribute to your project by providing technology to help bridge the digital divide.

With every right comes responsibilities. Technology, when adequately used, can provide very powerful means to aid those that are

most in need. But if used improperly, it can also damage our environment. By receiving the above items, you are automatically accepting to abide by the following Labdoo global responsibilities:

(1) The items received will be used only for the purpose described by your organization at the time you solicited this donation. If you intend to use it for a different purpose, you will contact first the Labdoo team at contact@labdoo.org.

(2) In the case that an incidence occurs to any of the received items, you will contact the Labdoo team at contact@labdoo.org, including in your email the tagging number of the item(s) related to the incidence and a brief explanation. The following incidences must always be reported:

(2.1) At the end of life of any of the received items, so that the item can be properly recycled.

(2.2) When an item breaks, malfunctions or any change in its status.

(3) Every six months, please send an email to contact@labdoo.org with the list of laptops that you have and their status (working or not working).

(4) Labdoo laptops are offered for free to you for education purposes. In return, you agree to not use the laptops for commercial reasons and you agree not to charge any fee for the usage of the laptops.

(5) By returning this form filled in, the solicitor confirms owning all rights on sent materials (current or in the future) submitted to Labdoo.org and allowing such content to be publicly available from Labdoo.org. In addition, the solicitor confirms having approval for taking pictures of the children and/or any person benefiting from Labdoo laptops, tablets or any Labdoo donations, from their parents and/or legal guardians. Labdoo.org explicitly points to the fact that sent materials and pictures/photos may be used online and/or offline, and hence that they can be accessed by third parties, and that such pictures are used to help preserve the transparency and accountability of the projects.

We thank you for your commitment to make our world a better place and we wish you best of luck in your humanitarian mission.

The Labdoo Team.