

Labdoo Laptop Request Form

=====English Version===== (Updated 25-Feb-2019)

Requester Information: (*) is a mandatory field

Requestor's Name(*): Magdalena Massanja

Requestor's Email Address(*): comfycare12@gmail.com

Your Organization(*): Comfy care12

Organization Website www.comfycar12.org

Your Labdoo account user name

(<https://www.labdoo.org/user/register>): <https://platform.labdoo.org/users/magdalenamassanja/gettingStarted>

Project Site: Tanzania-Arusha

1. Project title or name of your school, project, or NGO - A short title or description for your project(*): KEEP HER IN SCHOOL PROJECT;

Problem/issues being addressed:

In order to cope with these obstacles, Comfy care12, launched the keep her in school project in 2021 in rural areas of Tanzania.

Through this project, we learned that most public schools do not have inclusive infrastructure. Teachers lack skills and knowledge in ICT subjects and have never had the opportunity to test how to use technology in classrooms.

We also learned that from a professional development perspective, all teachers found digital literacy training beneficial and essential.

Target group:

The target group for this project is adolescent girls who are aged 9 years to 21 years of age.

Project objectives;

Comfy Care12 has a clear vision to ensure that every adolescent girl has access to quality sustainable education materials for ICT skills to support girls keep up with school both remotely and physically.

The objectives:

To improve teaching pedagogy, increase content knowledge and increase access to learning materials for the teachers trained in this project.

The practical use of computers and digital tablets will add a big role in girls' success in education.

Girls will be able to generate new ideas and gain new skills valued in any profession.

To support students gaining digital skills, learning how to code (web design via HTML and CSS), choosing career paths online and searching for materials to help in their science subjects and exams.

Our goal is to reach out to more schools in rural areas of Tanzania, through the facilities like laptops we will be able to conduct more menstrual health sessions remotely with the school girls.

2. Project Description - Please explain about your project and how you will use the laptops (*):

3. Number of students(*):20

4. Number of teachers(*): 10

5. Claimed IT equipments (*)

5.1 Number of Laptops needed(*):10

5.2 Number of eBook Reader needed:

5.3 Others needed (Tablet-PCs etc): 10

5.4 Additional comments: At times bandwidth can be used to access internet.

6. On Site Contact Information / project manager. Please provide at least one way to contact (*):

6.1 Full Name(*): Stella Lukumay

6.2 Phone(*): +255 764 183 330

6.3 Email(*): slukumay@icloud.com

6.4 Physical address of Organization Meru, Arusha,16941Tanzania(*):

6.5 GPS coordinates (click the link to find the coordinates:

<https://www.gps-coordinates.net> or <https://support.google.com/maps/answer/18539> (*):

7. Language

7.1 Local / Preferred language(s)(*): English

7.2 Additional information about language(s):

8. Project Location - Meru, Arusha, Tanzania

9. Access to Internet(*)?

9.1 No internet (yes/no) Yes

9.2 Wired/cable (yes/no) No

9.3 Wireless (yes/no)- Yes

10. Conditions about the room where the laptops will be installed: well secured

10.1 Is the room secure? [yes / no + brief explanation] The room are secured to keep the school facilities, its locked end of the day.

10.2 Can the room be locked in a way that the supervisors (e.g. teachers) can control access? [yes / no + brief explanation] Yes and shared the key to school authority only.

10.3. Is the room weather-proof? (e.g. does the room protect the laptops from rain, sand, etc?) [yes / no + brief explanation] Well proff covered to avoid dust and wetness to damage electronic facilities.

11. How did you hear about Labdoo?:

--Search Engine (e.g. Google)

--At local Conference,

--At online Conference,

--From other organizations/companies, fromother organization that benefited from Labdoo.

--Facebook

--Instagram

--Other (please describe)

12. Picture(s) of the school, students, teacher, etc with this Request Form.
Please send as file(s) (*):

The picture will be uploaded to your project site

***The solicitation of a Labdoo laptop request implies that, upon receiving the laptops, the recipient agrees with the "Labdoo Laptop Recipient Agreement".

Labdoo Laptop Recipient Agreement:

Dear Laptop receiver:

We are very pleased to have the opportunity to contribute to your project by providing technology to help bridge the digital divide.

With every right comes responsibilities. Technology, when adequately used, can provide very powerful means to aid those that are most in need. But if used improperly, it can also damage our environment. By receiving the above items, you are automatically accepting to abide by the following Labdoo global responsibilities:

- (1) The items received will be used only for the purpose described by your organization at the time you solicited this donation.
 - (1.1) If you intend to use it for a different purpose, you will contact first the Labdoo team at contact@labdoo.org.
 - (1.2) Only schools and projects may claim for Labdoo computer donations and not by individuals.
 - (1.3) Donated items may only be removed from school ground with admittance of Labdoo (example, teachers cannot take laptops outside school). If Labdoo reviser visit your project and discovered donated items are missing, your school / project will be excluded from Labdoo support and CANNOT receive any further donation.
- (2) In the case that an incidence occurs to any of the received items, you will contact the Labdoo team at contact@labdoo.org, including in your email the tagging number of the item(s) related to the incidence and a brief explanation. The following incidences must always be reported:
 - (2.1) At the end of life of any of the received items, so that the item can be properly recycled.
 - (2.2) When an item breaks, malfunctions or any change in its status.
- (3) Every six months, please send an email to contact@labdoo.org with the list of laptops that you have and their status (working or not working).
- (4) Labdoo laptops are offered for free to you for education purposes. In return, you agree to not use the laptops for commercial reasons and you agree not to charge any fee for the usage of the laptops.
 - (4.1) The donated items cannot be resold to make money or exchange with other valuable items.
 - (4.2) If discovered donated items are missing, your school / project will be excluded from Labdoo support and CANNOT receive any further donation.

(5) By returning this form filled in, the solicitor confirms owning all rights on sent materials (current or in the future) submitted to Labdoo.org and allowing such content to be publicly available from Labdoo.org. In addition, the solicitor confirms having approval for taking pictures of the children and/or any person benefiting from Labdoo laptops, tablets or any Labdoo donations, from their parents and/or legal guardians. Labdoo.org explicitly points to the fact that sent materials and pictures/photos may be used online and/or offline, and hence that they can be accessed by third parties, and that such pictures are used to help preserve the transparency and accountability of the projects.

We thank you for your commitment to make our world a better place and we wish you best of luck in your humanitarian mission.

The Labdoo Team.