

Labdoo Laptop Request Form

English Version (Updated 25-02-2019)

Requester Information: (*) is a mandatory field

Requestor's Name(*): **NZOGÉ KELVIN SUMBELE**

Requestor's Email Address(*): **acedevcome2018@yahoo.com**

Your Organization(*): **Action Center for Development and Community Empowerment (Acedevcome)**

Organization Website / Facebook: **website is still under construction**

<https://www.facebook.com/acedevcome.nkongsamba/>

Your Labdoo account user name (<https://www.labdoo.org/user/register>): **Acedevcome**

Project Site: **Nkongsamba, Littoral Region-Cameroon**

1. Project title or name of your school, project, or NGO - A short title or description for your project(*):

Project title: **Integrated ICTs Education for the Challenges of Globalization**

2. Project Description - Please explain about your project and how you will use the laptops (*):

Integrated ICTs Education for the Challenges of Globalization is projects aimed in equipping children with skills that will enable them meet with the challenges of the new era of information rich society driven by computer technology thus bridging the gap of digital divide and equally enhance effective teaching-learning process through Computer Assisted Teaching and Learning.

It is worth noting that Nkongsamba is one of the Town in the Littoral Region with a high population of Internally Displaced Persons (IDPs) more than 3,000 IDPs since the socio-political situation in the two English speaking regions of Cameroon escalated in late 2016 with schools going on unperturbed compared to other places like Kupe Muanenguba , Meme, Manyu Divisions of the South West regions where schools have almost halted and their population has moved to Littoral Region for safety. Internally displaced persons and educational refugees are flooding Nkongsamba community every day. We believe education must be continued even in the face of crisis and we are doing our best in this regards. The organization exists to build human resources competent to meet the eminent challenges in today's society. We believe that in the process of building human capital that can meet the challenges of the contemporary society of today driven by Information and Communication Technologies, the teaching of ICTs must not be a mere theoretical concept rather, it should be more of a practical subject that offers learners real experiences of manipulating and working directly on a computer.

The project is aimed at equipping less privilege children, youths and women with computer, entrepreneurship and micro-project conception, writing and implementation skills for employment, self-reliance and integration into the digital world. The specific objectives of the project are:

- To setup a multimedia and resource center equipped with 20computers, internet facility and a mini-resource library;
- To bridge the digital divide through integrated practical training on application software, operating system and hardware maintenance;
- To enable primary school pupils and secondary school students have access to basic computer practical skills;
- To run professional ICT related courses on video editing, networking, computerized accounting, graphic and web designing;

- To integrate entrepreneurship and micro-project writing skills in training activities

Outcomes

- The general public have access to intensive computer training which is a rare opportunity in the community;
- IDPs Pupils and students from various schools have opportunity to do practical computer lessons in the center. Computer is a rare resource in all the schools in the community;
- Trainees acquire employability and creative skills to find jobs or create their own jobs.
- At least 80 percent of the trainees find or create jobs thereby reducing the rate of unemployment and economic dependency;
- Trainees, pupils and students become computer literate hence able to integrate themselves and connect to the digital world thereby bridging the digital divide;
- Mind set of trainees changed from pessimistic to optimistic, positive and assertive;
- Trainees develop self-confidence to face life challenges through socialization and empowerment;
- Trainees become resource persons for multiplication and continuity of knowledge in homes and the general society;
- At least 20% of the trainees set up their own microenterprises and community based organizations through knowledge acquired on project conception, writing, implementation and evaluation;
- Trainees able to do research online, search for job opportunities, market their skills and do distant education;
- Trainees able to manage computer resources by applying security techniques;
- Trainees able to use computer resources ethically;
- Field experience, lesson learned and good practices are documented and disseminated among different stakeholders.
- Economic dependency of women and youth among the beneficiaries reduced;
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❖ What are you going to do with the laptops?

The requested laptops will facilitate Teaching of ICT education by equipping children with skills that will enable them meet with the challenges of the new era of information rich society driven by computer technology thus bridging the gap of digital divide. The laptops will equally enhance effective teaching-learning process through computer assisted teaching and learning. The laptops will be used strictly for education.

The laptops will therefore be used to train Internally Displaced Persons (IDPs) children and orphans in various aspects such as using a computer to type, draw, calculate, design and perform other basic operations.

3. Number of students(*):**85**

4. Number of teachers(*): **4**

5. Claimed IT equipments (*)

5.1 Number of Laptops needed(*): **08**

5.2 Number of eBook Reader needed:

5.3 Others needed (Tablet-PCs etc):**02**

5.4 Additional comments:

6. On Site Contact Information / project manager. Please provide at least one way to contact (*):

6.1 Full Name(*): **NZOGELVIN SUMBELE**

6.2 Phone(*): **(+237)679-06-07-09**

6.3 Email(*): **acedevcome2018@yahoo.com**

6.4 Physical address of Organization (street, city, zip code, country...)(*):

Nkongsamba, Cite Verte, P.O Box 691.Littoral Region Cameroon

6.5 GPS coordinates (click the link to find the coordinates: <https://www.gps-coordinates.net> or <https://support.google.com/maps/answer/18539>) (*):

4°56'13.9"N 9°56'09.7"E

4.937198, 9.936029

7. Language: **English**

7.1 Local / Preferred language(s)(*): **English**

7.2 Additional information about language(s):

8. Project Location - street, city, state/province, country, zip code(*):**Nkongsamba Cite Verte, P.O Box 691.Littoral Region Cameroon**

9. Access to Internet(*)?

9.1 Access to internet (yes/no) **[Yes]**

9.2 Wired/cable (yes/no) **[Yes]**

9.3 Wireless (yes/no) **[Yes]**

10. Conditions about the room where the laptops will be installed:

10.1 Is the room secure? [yes / no + brief explanation] **[Yes]**

10.2 Can the room be locked in a way that the supervisors (e.g. teachers) can control access? [yes / no + brief explanation] **[Yes]**

10.3. Is the room weather-proof? (e.g. does the room protect the laptops from rain, sand, etc?) [yes / no + brief explanation] **[Yes]**

11. How did you hear about Labdoo?:

--**Search Engine (e.g. Google) ✓**

--At local Conference,

--At online Conference,

--From other organizations/companies,

--Facebook

--Instagram

--Other (please describe)

12. Picture(s) of the school, students, teacher, etc with this Request Form. Please send as file(s) (*):

The picture will be uploaded to your project site

***The solicitation of a Labdoo laptop request implies that, upon receiving the laptops, the recipient agrees with the "Labdoo Laptop Recipient Agreement".

Labdoo Laptop Recipient Agreement: **Agreed**

Dear Laptop receiver:

We are very pleased to have the opportunity to contribute to your project by providing technology to help bridge the digital divide.

With every right comes responsibilities. Technology, when adequately used, can provide very powerful means to aid those that are most in need. But if used improperly, it can also damage our environment. By receiving the above items, you are automatically accepting to abide by the following Labdoo global responsibilities:

(1) The items received will be used only for the purpose described by your organization at the time you solicited this donation.

(1.1) If you intend to use it for a different purpose, you will contact first the Labdoo team at

contact@labdoo.org.

(1.2) Only schools and projects may claim for Labdoo computer donations and not by individuals.

(1.3) Donated items may only be removed from school ground with admittance of Labdoo (example, teachers cannot take laptops outside school). If Labdoo reviser visit your project and discovered donated items are missing, your school / project will be excluded from Labdoo support and CANNOT receive any further donation.

(2) In the case that an incidence occurs to any of the received items, you will contact the Labdoo team at contact@labdoo.org, including in your email the tagging number of the item(s) related to the incidence and a brief explanation. The following incidences must always be reported:

(2.1) At the end of life of any of the received items, so that the item can be properly recycled.

(2.2) When an item breaks, malfunctions or any change in its status.

(3) Every six months, please send an email to contact@labdoo.org with the list of laptops that you have and their status (working or not working).

(4) Labdoo laptops are offered for free to you for education purposes. In return, you agree to not use the laptops for commercial reasons and you agree not to charge any fee for the usage of the laptops.

(4.1) The donated items cannot be resold to make money or exchange with other valuable items.

(4.2) If discovered donated items are missing, your school / project will be excluded from Labdoo support and CANNOT receive any further donation.

(5) By returning this form filled in, the solicitor confirms owning all rights on sent materials (current or in the future) submitted to Labdoo.org and allowing such content to be publicly available from Labdoo.org. In addition, the solicitor confirms having approval for taking pictures of the children and/or any person benefiting from Labdoo laptops, tablets or any Labdoo donations, from their parents and/or legal guardians. Labdoo.org explicitly points to the fact that sent materials and pictures/photos may be used online and/or offline, and hence that they can be accessed by third parties, and that such pictures are used to help preserve the transparency and accountability of the projects.

We thank you for your commitment to make our world a better place and we wish you best of luck in your humanitarian mission.

The Labdoo Team.