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## *EDOOVILLAGE REQUEST FORM*

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Requester Information: (\*) is a mandatory field

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Requestor's Name(\*):[KENEDY MAFIE](#)

Requestor's Email Address(\*):[PO BOX 846 ARUSHA ,TANZANIA.](#)

Your Organization(\*):[E3EMPOWER AFRICA](#)

Organization Website / Facebook:[www.e3empower-africa.org](#)

Your Labdoo account user name (<https://www.labdoo.org/user/register>):

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Project Site:[Arusha Tanzania](#)

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1. Project title or name of your school, project, or NGO - A short title or description for your project(\*):['Jifunze Tehama'](#) Swahili for 'teach yourself technology.'

2. Project Description - Please explain about your project and how you will use the laptops (\*):[The laptops will be used in different schools to demonstrate different things you can do with a computer especially for those schools without a computer lab.](#)

3. Number of students(\*):[since some classrooms have 50 plus students we have to limit the numbers at least 20 students per time.We shall create IT clubs or 'jifunze Tehama' clubs.](#)

4. Number of teachers(\*):[we can have 1 teacher as representative of each school with a club.](#)

5. Claimed IT equipments (\*)[20 laptops](#)

5.1 Number of Laptops needed(\*):[20 laptops](#)

5.2 Number of eBook Reader needed:[a Rachel server can be very important.The devices from world possible.This can be customized with local content to help students and teachers in the teaching and learning.](#)

5.3 Others needed (Tablet-PCs etc):[Maybe projector \(for use in bigger audiences\)or camera for taking good photos to send to labdoo.](#)

5.4 Additional comments:

6. On Site Contact Information / project manager. Please provide at least one way to contact (\*):by email

6.1 Full Name(\*):[kenedy Mafie](#)

6.2 Phone(\*):[+255784913039](#)

6.3 Email(\*):[kenned.com@gmail.com](#)

6.4 Physical address of Organization (street, city, zip code, country...)(\*):+255

6.5 GPS coordinates (click the link to find the coordinates: <https://www.gps-decimal.com/> GPS decimal latitude --**3.37421600000000**

| GPS decimal longitude |**36.68488800000000**

coordinates.net or <https://support.google.com/maps/answer/18539>) (\*):

7. Language **English and swahili**

7.1 Local / Preferred language(s)(\*):**kiswahili**

7.2 Additional information about language(s):**private primary schools use Kiswahili and private primary schools and all secondary schools use English as medium of instruction.**

8. Project Location - street, city, state/province, country, zip code(\*): **Arusha city council.**

9. Access to Internet(\*)? Only in the town people have access to internet.**The local schools in arusha don't have internet.**

9.1 Access to internet (yes/no) **no**

9.2 Wired/cable (yes/no) **here at the institution yes but the schools we are serving outside of here don't have.**

9.3 Wireless (yes/no) **no**

10. Conditions about the room where the laptops will be installed:**safe and dry**

10.1 Is the room secure? [yes / no + brief explanation] **yes.24 hour security**

10.2 Can the room be locked in a way that the supervisors (e.g. teachers) can control access? [yes / no + brief explanation] **only office manager control the key and each item taken out has to be signed and return is signed again.**

10.3. Is the room weather-proof? (e.g. does the room protect the laptops from rain, sand, etc?) [yes / no + brief explanation] **yes.Forth floor of summit center buiding.If any change of the room in the future I will notify labdoo team.**

11. How did you hear about Labdoo?:**I was searching online if there are organizations that offer such support after I visited one school called head and they did not have computers but they have electricity.I thought those kids are missing a lot especially access to digital information.**

--Search Engine (e.g. Google) **yes I was using google chrome as my search engine in the institution computers.**

--At local Conference,

--At online Conference,

--From other organizations/companies,...**I also learnt some years ago you supported a program in moshi which is a region here in Tanzania.(I will have to try and contact them to know about their success story if any)**

--Facebook

--Instagram

--Other (please describe)

12. Picture(s) of the school, students, teacher, etc with this Request Form. Please send as file(s) (\*): [I will send a pictures with my fellow instructors and later I will send one with the students in one of the possible beneficiaies of the project.](#)

The picture will be uploaded to your project site

\*\*\*The solicitation of a Labdoo laptop request implies that, upon receiving the laptops, the recipient agrees with the "Labdoo Laptop Recipient Agreement".

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Labdoo Laptop Recipient Agreement:  
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Dear Laptop receiver:

We are very pleased to have the opportunity to contribute to your project by providing technology to help bridge the digital divide.

With every right comes responsibilities. Technology, when adequately used, can provide very powerful means to aid those that are most in need. But if used improperly, it can also damage our environment. By receiving the above items, you are automatically accepting to abide by the following Labdoo global responsibilities:

(1) The items received will be used only for the purpose described by your organization at the time you solicited this donation.

(1.1) If you intend to use it for a different purpose, you will contact first the Labdoo team at [contact@labdoo.org](mailto:contact@labdoo.org).

(1.2) Only schools and projects may claim for Labdoo computer donations and not by individuals.

(1.3) Donated items may only be removed from school ground with admittance of Labdoo (example, teachers cannot take laptops outside school). If Labdoo reviser visit your project and discovered donated items are missing, your school / project will be excluded from Labdoo support and CANNOT receive any further donation.

(2) In the case that an incidence occurs to any of the received items, you will contact the Labdoo team at [contact@labdoo.org](mailto:contact@labdoo.org), including in your email the tagging number of the item(s) related to the incidence and a brief explanation. The following incidences must always be reported:

(2.1) At the end of life of any of the received items, so that the item can be properly recycled.

(2.2) When an item breaks, malfunctions or any change in its status.

(3) Every six months, please send an email to [contact@labdoo.org](mailto:contact@labdoo.org) with the list of

laptops that you have and their status (working or not working).

(4) Labdoo laptops are offered for free to you for education purposes. In return, you agree to not use the laptops for commercial reasons and you agree not to charge any fee for the usage of the laptops.

(4.1) The donated items cannot be resold to make money or exchange with other valuable items.

(4.2) If discovered donated items are missing, your school / project will be excluded from Labdoo support and CANNOT receive any further donation.

(5) By returning this form filled in, the solicitor confirms owning all rights on sent materials (current or in the future) submitted to Labdoo.org and allowing such content to be publicly available from Labdoo.org. In addition, the solicitor confirms having approval for taking pictures of the children and/or any person benefiting from Labdoo laptops, tablets or any Labdoo donations, from their parents and/or legal guardians. Labdoo.org explicitly points to the fact that sent materials and pictures/photos may be used online and/or offline, and hence that they can be accessed by third parties, and that such pictures are used to help preserve the transparency and accountability of the projects.

We thank you for your commitment to make our world a better place and we wish you best of luck in your humanitarian mission.

The Labdoo Team.