



Labdoo Laptop Request Form

Rev. 001

Requester Information:

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Your Name: Asenath Wacera

Your Email Address: asenath@cotrr-africa.org

Your Organization: COTRR (Community Organization and Training for Risk Reduction)

Organization Website: www.cotrr-africa.org

You Labdoo account user name: COTRR Kenya / *Freunde Kenias*

Project title: The COTRR Education Program

Project Site:

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1. Project Summary: COTRR is a women-founded, women-led grassroots Non-Government Organization (NGO) registered in Kenya in 2007. The organization supports household activities for resilience building, resource and livelihood enhancement for families of the last mile. Also, COTRR implements scholarship and education support initiatives for 'at risk children' in all COTRR project areas. The program is already supporting over 30 children for secondary and primary school education, as well as 2 students at the university, some of whom were rescued from child marriages. Mentorship sessions are organized to ensure that these children get an all-round development.

The laptops will be used to support students in the education sponsorship program at the university level and for those in secondary schools to discover how computers can contribute to their education journey as follow: -

- Student proceeding to the university will be provided with a laptop. Laptops are now a requirement for students joining the university as lecturers send soft copy notes, use Google class or Google docs among other modern computer-based methods of teaching. On completion, the students will be required to hand over the laptop to another student.
- Computer training: During school holidays, students will be trained by qualified COTRR staff on how to use Computers, the internet and Microsoft office packages. They will also be taught on how to access and download educational material online through the e-book readers.
- Community trainings: A major part of COTRR's work is community trainings for capacity building and resilience. The laptops will also be used for training in the fight against FGM, Child Marriage and promoting girl-child education.
- Students support and education sponsorship coordination – One laptop will be used at the office level to coordinate and manage the students under the education

sponsorship program for data collection and storage. This will support in students' progress report updates, mentorship and compiling of reports to the sponsors.

2. Project Location: The Head office is in Nairobi, Kasarani. The three project areas are:

- Kimathi, Murang'a
- Nyanduma, Kiambu
- Suswa, Narok

3. Preferred language(s): English

4. On Site Contact Information (please provide at least one way to contact):

4.1. Name: Asenath Wacera

4.2. Phone: +254 721607198 / 254 723 960092

4.3. Email: asenath@cotrr-africa.org

4.4. Physical address (street, city, zip code, country...): Oceanic Plaza, 1st floor, Kasarani, P.O. Box 2340-00202 Nairobi

4.5. GPS coordinates (if you know them or if you can find them out):

5. Claimed IT equipment

Number of Laptops needed: 10

Number of e-Book Reader needed: 5

Others needed (Tablet-PCs etc):

6. Number of students: 30

7. Number of teachers: n/a (3No. staff assisting the students)

8. Electricity in the room: BS 1363 (Type G)

9. Does the room have access to the Internet? The students will access internet in their respective colleges / schools while the project support staff have access to internet at their work stations.

9.1. Is the access via wireless or cable? Wireless

10. Conditions about the room where the laptops will be installed:

10.1. Is the room secure? The students will be responsible for the computers while in school. The students living quarters are secure and all students who can afford have their laptops with them. The COTRR offices where the other computers will be stored are safe and secure.

10.2. Can the room be locked in a way that the supervisors (e.g. teachers) can control access? In the case of the office yes.

10.3. Is the room weather-proof? The office is weather proof.

***The solicitation of a Labdoo laptop request implies that, upon receiving the laptops, the recipient agrees with the "Labdoo Laptop Recipient Agreement".