

## Labdoo Laptop request

Requester Information: (\*) is a mandatory field

Requestor's Name(\*): Konokai Technical Vocational Training Center  
c/o Dennis Bangalie

Requestor's Email Address(\*): [bangaliedennis1@gmail.com](mailto:bangaliedennis1@gmail.com)

Your Organization(\*): United Methodist Church, Sierra Leone  
c/o UMC House  
P.O.Box 523  
Freetown, Sierra Leone

### German Partner Organisations:

*EmK Weltmission*

*Holländische Heide 13*

*42113 Wuppertal, Germany*

*[weltmission@emk.de](mailto:weltmission@emk.de)*

*Gewerbliche Schule Waiblingen*

*Steinbeisstraße 4,*

*71332 Waiblingen, Germany*

*[Johannes.herter@gs-wn.de](mailto:Johannes.herter@gs-wn.de)*

Organization Website / Facebook: [www.emkweltmission.de](http://www.emkweltmission.de)

Your Labdoo account user name (<https://www.labdoo.org/user/register>):

Project Site: Konokai Technical Vocational Training Center  
United Methodist Church, Sierra Leone  
2 Pimbi Lane  
Koidu, Sierra Leone

1. Project title or name of your school, project, or NGO - A short title or description for your project(\*):

Konokai Technical Vocational Training Center  
provides basic training in carpentry and metalwork

2. Project Description - Please explain about your project and how you will use the laptops (\*):

The project Konokai was established as an extension of a long-running skills training for Women – Konomusu – in Koidu. Both are run by the United Methodist Church on their premises with support from Germany, mainly by means of machinery and the necessary skills to use them. It is aimed at male youth from Koidu that finished or quit school without the necessary skills to earn an income or find employment and provides them with theoretical and practical skills in technical professions. The students choose either the carpentry or metalwork training. They spend one day a week with theoretical lessons (literacy, life skills, vocational theory, economical basics), two days a week with skills training and two days a week with practical work. The training centre is equipped with tools and machinery. Two head teachers (for metalwork and carpentry respectively) as well as six „trainers“ that coach practical skills teach up to 50 students. The project needs laptops for the trainers, to do their administrative work, prepare their lessons or use them for constructional drawings. Another set of laptops would be needed for the theoretical training of the students – mainly literacy, basic maths and economical basics, but also professional theory – using suitable teaching programs.

It is planned that a teacher from the partnering vocational school in Germany will soon be spending a 1-2 year period in Sierra Leone to teach the staff the necessary skills they need to use the equipment.

3. Number of students(\*): ca. 50
4. Number of teachers(\*): 2 Head teachers, 6 „trainers“
5. Claimed IT equipments (\*)
- 5.1 Number of Laptops needed(\*): ca. 12 laptops (2 for trainers, 10 for use in the classroom)
- 5.2 Number of eBook Reader needed:
- 5.3 Others needed (Tablet-PCs etc): 1-2 functioning printers  
1-2 3G routers
- 5.4 Additional comments: learning software / learning games: Literacy, basic maths  
Office software, software for constructional drawing and  
For bookkeeping would be of great help.
6. On Site Contact Information / project manager. Please provide at least one way to contact (\*):
- 6.1 Full Name(\*): Dennis Bangalie
- 6.2 Phone(\*): 00232 76792374
- 6.3 Email(\*): [bangaliedennis1@gmail.com](mailto:bangaliedennis1@gmail.com)
- 6.4 Physical address of Organization (street, city, zip code, country...)(\*): Konokai Technical Vocational Training Center  
United Methodist Church, Sierra Leone  
2 Pimbi Lane  
Koidu, Sierra Leone
- 6.5 GPS coordinates (\*): 8°38'49.1"N 10°58'12.0"W
7. Language
- 7.1 Local / Preferred language(s)(\*): English, Krio
- 7.2 Additional information about language(s):
8. Project Location - street, city, state/province, country, zip code(\*):  
Konokai Technical Vocational Training Center  
United Methodist Church, Sierra Leone  
Pimbi Lane  
Koidu, Sierra Leone
9. Access to Internet(\*)?
- 9.1 Access to internet (yes/no) No wired connection
- 9.2 Wired/cable (yes/no) but reasonably steady 3G networks available
- 9.3 Wireless (yes/no)
10. Conditions about the room where the laptops will be installed:
- 10.1 Is the room secure? There is a teachers office, where the administrative laptops will be used. It is only accessible to staff / teachers. The laptops will be additionally locked in a cupboard when not in use.  
The teaching-laptops can be locked in the same cupboard or in the principals office on site, for which only the principal has got a key.
- 10.2 Can the room be locked in a way that the supervisors can control access?
- 10.3. Is the room weather-proof? All rooms are weather proof. (There is a lot of other, big machinery, that needs weather protection) and due to generator and solar system there is stable electricity.
11. How did you hear about Labdoo?:
- At online Conference, Sierra Leone NPO Network online conference
- From other organizations/companies

## **Labdoo Laptop Recipient Agreement:**

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Dear Laptop receiver:

We are very pleased to have the opportunity to contribute to your project by providing technology to help bridge the digital divide.

With every right comes responsibilities. Technology, when adequately used, can provide very powerful means to aid those that are most in need. But if used improperly, it can also damage our environment. By receiving the above items, you are automatically accepting to abide by the following Labdoo global responsibilities:

- (1) The items received will be used only for the purpose described by your organization at the time you solicited this donation.
  - (1.1) If you intend to use it for a different purpose, you will contact first the Labdoo team at [contact@labdoo.org](mailto:contact@labdoo.org).
  - (1.2) Only schools and projects may claim for Labdoo computer donations and not by individuals.
  - (1.3) Donated items may only be removed from school ground with admittance of Labdoo (example, teachers cannot take laptops outside school). If Labdoo reviser visit your project and discovered donated items are missing, your school / project will be excluded from Labdoo support and CANNOT receive any further donation.
- (2) In the case that an incidence occurs to any of the received items, you will contact the Labdoo team at [contact@labdoo.org](mailto:contact@labdoo.org), including in your email the tagging number of the item(s) related to the incidence and a brief explanation. The following incidences must always be reported:
  - (2.1) At the end of life of any of the received items, so that the item can be properly recycled.
  - (2.2) When an item breaks, malfunctions or any change in its status.
- (3) Every six months, please send an email to [contact@labdoo.org](mailto:contact@labdoo.org) with the list of laptops that you have and their status (working or not working).
- (4) Labdoo laptops are offered for free to you for education purposes. In return, you agree to not use the laptops for commercial reasons and you agree not to charge any fee for the usage of the laptops.
  - (4.1) The donated items cannot be resold to make money or exchange with other valuable items.
  - (4.2) If discovered donated items are missing, your school / project will be excluded from Labdoo support and CANNOT receive any further donation.
- (5) By returning this form filled in, the solicitor confirms owning all rights on sent materials (current or in the future) submitted to Labdoo.org and allowing such content to be publicly available from Labdoo.org. In addition, the solicitor confirms having approval for taking pictures of the children and/or any person benefiting from Labdoo laptops, tablets or any Labdoo donations, from their parents and/or legal guardians. Labdoo.org explicitly points to the fact that sent materials and pictures/photos may be used online and/or offline, and hence that they can be accessed by third parties, and that such pictures are used to help preserve the transparency and accountability of the projects.

We thank you for your commitment to make our world a better place and we wish you best of luck in your humanitarian mission.

The Labdoo Team.