Requester Information: (\*) is a mandatory field

 Requestor's Name(\*):
 Rebekka Dietrich

 Requestor's Email Address(\*):
 reb.dietrich@gmail.com

 Your Organization(\*):
 Glee Needy School

 Organization Website / Facebook:
 https://glee-needy.jimdofree.com/

 Your Labdoo account user name (<u>https://www.labdoo.org/user/register</u>):
 Re

RebekkaDietrich

Project Site:

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1. Project title or name of your school, project, or NGO - A short title or description for your project(\*):

The Glee needy school was founded in 2006 and is located near Mtwapa in Mombasa Kenya. We cover the classes from PP1 to Standard 8. Our school was started to help the needy pupils who were not able to raise the regular school fees. In the last 17 years we were able to provide basic education to many children.

2. Project Description - Please explain about your project and how you will use the laptops (\*):

Since we are located in a rural area, most of our pupils don't have the chance at home to learn how to use computers. Therefor it is very important for them to learn the basics in school. So we will use the laptops for our computer classes.

3. Number of students(\*): 350

4. Number of teachers(\*): 11

5. Claimed IT equipments (\*)

5.1 Number of Laptops needed(\*): 12 Laptops

5.2 Number of eBook Reader needed:

5.3 Others needed (Tablet-PCs etc):

5.4 Additional comments:

6. On Site Contact Information / project manager. Please provide at least one way to contact (\*):

6.1 Full Name(\*): ALOO MOSES OUMA

6.2 Phone(\*): +254705347255

6.3 Email(\*): aloomoses845@gmail.com

6.4 Physical address of Organization (street, city, zip code, country...)(\*): 10014 mombasa 6.5 GPS coordinates (click the link to find the coordinates: https://www.gps-coordinates.net or https://support.google.com/maps/answer/18539) (\*): -3.930284, 39.766500

7. Language

7.1 Local / Preferred language(s)(\*):

English, Swahili

7.2 Additional information about language(s):

8. Project Location - street, city, state/province, country, zip code(\*): MOMBASA/Kenya code: 80100

9. Access to Internet(\*)?

9.1 Access to internet (yes/no)	yes
9.2 Wired/cable (yes/no)	no
9.3 Wireless (yes/no)	yes

10. Conditions about the room where the laptops will be installed:

10.1 Is the room secure? [yes / no + brief explanation] yes

We'll keep the laptops in our office in a locker.

10.2 Can the room be locked in a way that the supervisors (e.g. teachers) can control access? [yes / no + brief explanation] yes

The room for the computer classes can be lock. We only bring the computers there, when we are teaching. Otherwise we keep the laptops in our office.

10.3. Is the room weather-proof? (e.g. does the room protect the laptops from rain, sand, etc?) [yes / no + brief explanation] yes

The building where we keep the laptops is iron roofed and sealed inside, so it is waterproofed.

11. How did you hear about Labdoo?:

A friend of mine told me about it.

12. Picture(s) of the school, students, teacher, etc with this Request Form. Please send as file(s) (\*): The picture will be uploaded to your project site.

\*\*\*The solicitation of a Labdoo laptop request implies that, upon receiving the laptops, the recipient agrees with the "Labdoo Laptop Recipient Agreement".

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Labdoo Laptop Recipient Agreement:

Dear Laptop receiver:

We are very pleased to have the opportunity to contribute to your project by providing technology to help bridge the digital divide.

With every right comes responsibilities. Technology, when adequately used, can provide very powerful means to aid those that are most in need. But if used improperly, it can also damage our environment. By receiving the above items, you are automatically accepting to abide by the following Labdoo global responsibilities:

(1) The items received will be used only for the purpose described by your organization at the time you solicited this donation.

(1.1) If you intend to use it for a different purpose, you will contact first the Labdoo team at contact@labdoo.org.

(1.2) Only schools and projects may claim for Labdoo computer donations and not by individuals. (1.3) Donated items may only be removed from school ground with admittance of Labdoo (example, teachers cannot take laptops outside school). If Labdoo reviser visit your project and discovered donated items are missing, your school / project will be excluded from Labdoo support and CANNOT receive any further donation.

(2) In the case that an incidence occurs to any of the received items, you will contact the Labdoo team at contact@labdoo.org, including in your email the tagging number of the item(s) related to the incidence and a brief explanation. The following incidences must always be reported: (2.1) At the end of life of any of the received items, so that the item can be properly recycled.

(2.2) When an item breaks, malfunctions or any change in its status.

(3) Every six months, please send an email to contact@labdoo.org with the list of laptops that you have and their status (working or not working).

(4) Labdoo laptops are offered for free to you for education purposes. In return, you agree to not use the laptops for commercial reasons and you agree not to charge any fee for the usage of the laptops.

(4.1) The donated items cannot be resold to make money or exchange with other valuable items. (4.2) If discovered donated items are missing, your school / project will be excluded from Labdoo support and CANNOT receive any further donation.

(5) By returning this form filled in, the solicitor confirms owning all rights on sent materials (current or in the future) submitted to Labdoo.org and allowing such content to be publicly available from Labdoo.org. In addition, the solicitor confirms having approval for taking pictures of the children and/or any person benefiting from Labdoo laptops, tablets or any Labdoo donations, from their parents and/or legal guardians. Labdoo.org explicitly points to the fact that sent materials and pictures/photos may be used online and/or offline, and hence that they can be accessed by third parties, and that such pictures are used to help preserve the transparency and accountability of the projects.

We thank you for your commitment to make our world a better place and we wish you best of luck in your humanitarian mission.

The Labdoo Team.