Requester Information: (*) is a mandatory field

Requestor's Name ():**Joseph M. Ndatala**
Requestor's Email Address(*****): companion.org@yahoo.com
Your Organization(*): **Companion of Women and Children Empowerment (COWOCE)**
Organization Website / Facebook: https://www.facebook.com/CowoceTanzania12
Website: https://ww.cowoce-tz.org

Your Labdoo account user name (https://www.labdoo.org/COWOCE):

Project Site: **Tanzania in Shinyanga Region**
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1. Project title or name of your school, project, or NGO - A short title or description for your project(*): **Expansion Computer Education in Ebeneza Vocational Training Centre (EVTC)**

2. Project Description - Please explain about your project and how you will use the laptops (*):
Due the Globalization and Communication, by which Education of Computer is essential to overcome life needs. The project will support youth and Vulnerable children to achieve the education, The Cowoce Organization is committed to assisting Vulnerable people to achieve their education goals, this project needed in order to increase education capacity of Youth, Children and Women in Shinyanga Municipal. The laptop will use to train computer A application and Maintenance.
3. Number of students(*): **20**
4. Number of teachers(*): **1**

5. Claimed IT equipments (*) **Information Technology Equipments is a group of Family of Product which include devices that have a primary function related to the collection, transfer, storage or processing of data.**
5.1 Number of Laptops needed(*): **20**
5.2 Number of eBook Reader needed: **21**
5.3 Others needed (Tablet-PCs etc): **2**
5.4 Additional comments: **This project is importantly to support Youth and Children in Shinyanga Tanzania, we ask you to provide laptop.**

6. On Site Contact Information / project manager. Please provide at least one way to contact (*):
6.1 Full Name(*): **Joan Prosper Mfunjo**
6.2 Phone(*): **+255746412208**
6.3 Email(*): cowoceprosper@yahoo.com
6.4 Physical address of Organization (street, city, zip code, country...)(*): **Mwabundu Street, Ndala Ward, Shinyanga Municipal Tanzania**
6.5 GPS coordinates (click the link to find the coordinates: https://www.gps-coordinates.net or https://support.google.com/maps/answer/18539) (*):

7. Language
7.1 Local / Preferred language(s)(*): English and Swahili
7.2 Additional information about language(s): **These languages, especially Swahili, are a**

language that can be understood by many students because of their ability to understand, this is the national language in our country.

English and Swahili will be used because some students and some people speak English.
8. Project Location - street, city, state/province, country, zip code(*):**Mwabundu Street, Ndala Ward, Shinyanga Municipal Tanzania**

9. Access to Internet(*)? **Yes**
9.1 Access to internet (yes/no) **Yes**
9.2 Wired/cable (yes/no) **No**
9.3 Wireless (yes/no) **Yes**

10. Conditions about the room where the laptops will be installed: **The laptop will be installed in safe room, we have prepared computer labs where the training will be conducted some of the features of our laboratory are, supply air condition for cooling, absence water on floor, each computer to be in the own table and chair and using electric power stabilizer to avoid damage from electric shock**.
10.1 Is the room secure? [yes / no + brief explanation] **Yes, the room is secure because te Organization have a security guard who are responsible of taking care the Organization properties, and we will be enforce some rules for entrance in the computer labe.**
10.2 Can the room be locked in a way that the supervisors (e.g. teachers) can control access? [yes / no + brief explanation] **Yes, this is because we will be the some rules to control the Computer room, so the Teacher and Program Manger will be direct responsible.**
10.3. Is the room weather-proof? (e.g. does the room protect the laptops from rain, sand, etc?) [yes / no + brief explanation] **Yes, the room will protect laptop as I explained above, this is because the laptop will be on the table and the room will be safe.**

11. How did you hear about Labdoo?:
--**Search Engine (e.g. Google)**
--At local Conference,
--At online Conference,
--From other organizations/companies,
--Facebook
--Instagram
--Other (please describe)

12. Picture(s) of the school, students, teacher, etc with this Request Form. Please send as file(s) (*): **I have attached the pictures.**
The picture will be uploaded to your project site

***The solicitation of a Labdoo laptop request implies that, upon receiving the laptops, the recipient agrees with the "Labdoo Laptop Recipient Agreement". **We have agreed.**

Labdoo Laptop Recipient Agreement:

Dear Laptop receiver:

We are very pleased to have the opportunity to contribute to your project by providing technology to help bridge the digital divide.

With every right comes responsibilities. Technology, when adequately used, can provide very powerful means to aid those that are most in need. But if used improperly, it can also damage our environment. By receiving the above items, you are automatically accepting to abide by the following Labdoo global responsibilities:

(1) The items received will be used only for the purpose described by your organization at the time you solicited this donation.
(1.1) If you intend to use it for a different purpose, you will contact first the Labdoo team at contact@labdoo.org.
(1.2) Only schools and projects may claim for Labdoo computer donations and not by individuals.
(1.3) Donated items may only be removed from school ground with admittance of Labdoo (example, teachers cannot take laptops outside school). If Labdoo reviser visit your project and discovered donated items are missing, your school / project will be excluded from Labdoo support and CANNOT receive any further donation.

(2) In the case that an incidence occurs to any of the received items, you will contact the Labdoo team at contact@labdoo.org, including in your email the tagging number of the item(s) related to the incidence and a brief explanation. The following incidences must always be reported:
(2.1) At the end of life of any of the received items, so that the item can be properly recycled.
(2.2) When an item breaks, malfunctions or any change in its status.

(3) Every six months, please send an email to contact@labdoo.org with the list of laptops that you have and their status (working or not working).

(4) Labdoo laptops are offered for free to you for education purposes. In return, you agree to not use the laptops for commercial reasons and you agree not to charge any fee for the usage of the laptops.
(4.1) The donated items cannot be resold to make money or exchange with other valuable items.
(4.2) If discovered donated items are missing, your school / project will be excluded from Labdoo support and CANNOT receive any further donation.

(5) By returning this form filled in, the solicitor confirms owning all rights on sent materials (current or in the future) submitted to Labdoo.org and allowing such content to be publicly available from Labdoo.org. In addition, the solicitor confirms having approval for taking pictures of the children and/or any person benefiting from Labdoo laptops, tablets or any Labdoo donations, from their parents and/or legal guardians. Labdoo.org explicitly points to the fact that sent materials and pictures/photos may be used online and/or offline, and hence that they can be accessed by third parties, and that such pictures are used to help preserve the transparency and accountability of the projects.

We thank you for your commitment to make our world a better place and we wish you best of luck in your humanitarian mission.